

# Old English Sheepdog Club of America, Inc.

## POLICIES & PROCEDURES MANUAL

Includes all material published through and included in the January 2011 *Old English Times*

### PREAMBLE

The yearly updating of the **Policies and Procedures Manual** shall be presented at the last meeting of the Board at the Annual meeting for adoption. The updated **Policies and Procedures Manual** shall be published annually in the March *Old English Times*. The Secretary shall update and maintain additions or amendments to this **Manual** as necessary.

### I. CLUB PUBLICATIONS

#### A. GENERAL TERMS AND CONDITIONS

1. Breed advertisements in all OESCA publications must be limited to "statement of fact" and limited to members only.
2. The editors of all OESCA publications shall have editorial privilege with respect to limitations of "statement of fact."
3. Checks payable in U.S. funds made out to the Old English Sheepdog Club of America, Inc. must accompany all advertising copy.
4. The use of the term "International Champion" shall be limited in all OESCA publications to those dogs who have earned this title under Federation Canine International rules.
5. Any statistics compiled for publication in any OESCA publications shall be submitted to the Secretary for distribution to the Board of Directors prior to publication.
6. All committee reports appearing in OESCA publications shall be submitted in the name of the chairman only, with no reference to kennel names.
7. The by-laws and the Code of Ethics will be printed in the Membership Roster each year.
8. All monies owed to OESCA must be sent to the Treasurer no later than 30 days from receipt by the responsible party -- secretaries, committee chairs, project chairs, specialty chairs and others.
9. Any member leaving a position in the Old English Sheepdog Club of America shall have 90 days to apply for reimbursement of money owed.

#### B. *OLD ENGLISH TIMES*

1. Advertising
  - a. Advertisements that are intended to make a political statement, submitted by either an individual or a group of individuals, will not be accepted for publication in the *Old English Times*.

- b. The advertising rates for the *Old English Times* shall be shown in the following schedule:

Full page with one photo	\$70.00
Full page color with one photo	\$110.00
Half page with one photo	\$40.00
Quarter page with one photo	\$25.00
Quarter page for new titles	\$15.00
Two-thirds outside back cover with one photo	\$100.00
Front Cover*	\$500.00 * plus additional expenses
Inside back cover with one photo*	\$100.00 *call editor for color pricing
Extra photos	\$10.00
Minimum charge for screens	\$15.00

- c. Advertising on the front cover of the *Old English Times* shall be available to OESCA members at the rate of \$500.00 per issue \*(plus additional expenses), with approximately one eighth page devoted to factual information about the cover and include the statement: ad paid for by (Insert name), which will be located on the first page of the *Old English Times*. The cover shall include the picture of the dog and the name of the dog only.
- d. The *Old English Times* shall accept advertising of breed and boutique related nature from individual members, and also advertising submitted by local Old English Sheepdog clubs publicizing their events.
- e. In keeping with AKC policy, the term "Best in Show" may only be used to reference all breed Best in Show wins. Reference to any title or win not attained in the U.S. must be qualified by country of origin.
- f. All rankings stated in advertising shall reference Phillips Point System unless noted to indicate a different scoring system.
- g. Nonmember advertising of boutique type items may be accepted by the Editor of the *Old English Times* at the rate of \$70.00 per full page and \$35.00 per half page.
- h. A new champion, quarter page, reduced rate advertisement, shall be limited to include the name of the new AKC or CKC champion, information pertaining to the championship win, name of sire and dam, breeder (optional) and owner. This cannot be used as credit allowance against a larger advertisement.
- i. Each member club shall be entitled a single page ad to be provided in the *Old English Times* to member clubs for advertising their Annual Specialty free of charge. (One page per year. )
- j. Free ads are limited to ¼ page for the death/memorial of a person. Anything over ¼ page must be paid for by who is submitting the ad.

## 2. Editor and Article Responsibilities

- a. It shall be the responsibility of the *Old English Times* Editor to solicit original advertising and general interest articles relevant to the Old English Sheepdog to incorporate material submitted by committee chairpersons, and publish membership sponsored display advertising. When in doubt regarding suitability of material, the Editor shall seek Board approval.
- b. Each OESCA board member and committee chairperson shall be encouraged to submit original articles for publication in the *Old English Times*.
- c. The Treasurer shall provide the Corresponding Secretary with a complete listing of all members whose dues were paid on or before October 31. The September issue of the *Old English Times* will state a warning about the deadline for paying dues. The Corresponding Secretary will provide the Editor with a separate list of members who have not renewed their dues by the November 30

deadline. Those whose dues are not received by November 30 cease to be members in good standing of OESCA.

- d. The following club officials are required to submit articles during each club year for publication in the *Old English Times*: Judges Education Committee (1), Health and Research (6), Historian and Librarian (2), Local Clubs (1), Obedience (2), Welfare & Rescue (3) and Regional Directors (2 each).
  - e. An annual subscription to the AKC Gazette and Events magazine will be provided to the *Old English Times* editor and the Conformation and Awards Statistics Chairperson.
3. Costs
    - a. The maximum unsupported (non-advertising) cost (excluding postage) per issue of the *Old English Times* should not exceed \$2,200.00.
  4. Cover
    - a. The *Old English Times* cover shall be standard with the name and date of publication and appropriate photograph(s) or art work with non-identifiable dogs chosen at the Editor's discretion. For policy on paid advertisements on the *Old English Times* cover, refer to section I.B.1 .b. & c.
  5. Publication of Club Sponsored Material
    - a. A quarter page layout, including photograph, name of dog, sire and dam, champion get, breeder (optional) and owner, shall be provided in the *Old English Times*, without charge, to OESCA members whose dog has attained a Register of Merit certificate since January 1, 1978. This cannot be used as credit allowance against a larger ad.
    - b. Photographs of the BOB, BOW, BOS, WD, WB, High in Trial, Best Junior Handler, and other winners' photographs selected by the Editor from those pictures available from the OESCA national specialty, and photographs of winners taken at the Annual Match shall be published without charge in the *Old English Times*.
    - c. A quarter page layout, including photograph, shall be provided in the *Old English Times* without charge, to OESCA members whose dog has obtained an American or Canadian championship or obedience title and has reached the age of ten years, and shall be noted as a Senior Citizen. This cannot be used as a credit allowance against a larger ad.
    - d. All new OES champions and obedience title dogs shall be listed in the *Old English Times* with the name of the owner, breeder, sire, dam, and date of whelping at no charge.
    - e. A list of OES HAPPENINGS shall be listed in the *Old English Times* at no charge.
    - f. Only OESCA member local club's specialty and match results shall be accepted for publication, at no charge, in the *Old English Times*.
    - g. The annual inventory of OESCA property shall be published in the December *Old English Times*.
    - h. Annually, in the March *Old English Times* an acknowledgement of all monetary donations towards Rescue and Health & Research shall be listed by name.
  6. Mailing
    - a. All domestic mailings of the *Old English Times* shall be mailed via First Class.
    - b. The *Old English Times* shall be mailed via surface to foreign members and foreign members will be charged the current foreign bulk mail rate. Since currently there is no bulk mail delivery to

Canada, Canadians will be charged applicable first class postage rates. Airmail rates are available to Foreign addresses and should be included with the dues.

- c. The Editor (Amy Howard) will prepare and mail the Canadian and overseas mailings of the OET from her residence due to many requests for duplicate mailings from the current mailing service. She will submit the postage receipts and be reimbursed accordingly.

#### 7. Recipients and Subscriptions

- a. All new applicants for OESCA membership are to be placed on the mailing list for the *Old English Times* so that they receive this publication while their application is pending.
- b. Subscriptions to the *Old English Times* are to be offered at a rate of \$45.00 per year plus postage if other than domestic bulk rate.
- c. The subscription expiration date shall appear on address labels for paid subscription to the *Old English Times*.

#### 8. Publication Schedule

- a. The *Old English Times* shall be published in the months of March, June, September and December.
- b. The deadline material submitted for publication in the *Old English Times* shall be the 25<sup>th</sup> of the month two months prior to the month of publication (i.e. the 25<sup>th</sup> of Oct. for the Dec. issue).

### C. REGIONAL NEWSLETTERS

1. Regional Directors shall send newsletters to their constituents in the months of November and May, with a 3rd one at their discretion.
2. Regional Directors shall be limited for reimbursement, to a maximum of three regional newsletters per fiscal club year, to insure effective communications with the regions.

## **D. BREED STANDARD**

1. Handout
  - a. The breed standard educational handout shall be printed so that each OESCA Specialty winner shall appear for the following calendar year: the breed standard shall appear on the front and the sketch from the 1977 printing and the Code of Ethics shall appear on the back.
  - b. The format of the handout shall be as follows: OLD ENGLISH SHEEPDOG CLUB OF AMERICA, INC., show photo, dog's name, 20xx (year) OESCA National Specialty Winner, location, date. A copy of this standard shall be printed annually in the *Old English Times* as recognition of the OESCA National Specialty Winner, and for the purpose of providing a record of breed history.

## **E. INFORMATIONAL MATERIALS PACKET**

1. The OESCA informational materials packet shall contain the Code of Ethics, the article *Buying and Owning an Old English Sheepdog*, the OESCA by-laws, the OESCA Informational Pamphlet, most current breed standard illustration, OESCA membership application, revised mast page from the *Old English Times* and a board approved cover letter.
2. The OESCA informational materials packet shall be made available from the Information Materials Committee at no charge on an individual basis and sold at a rate of \$2.00 per set of ten.
3. The OESCA informational materials packet shall be sent to each new local club, by the Information Materials Chairperson, accompanied by the rate at which multiple sets may be purchased.

## **F. YEARBOOKS**

1. Yearbooks shall be distributed only to those members currently in good standing at the time of distribution. Former members who placed advertisements in such Yearbook shall also receive that publication.
2. A copy of each Old English Sheepdog Club of America Yearbook shall be sent by the Editor to the AKC Library, the Old English Sheepdog Club of England, the Cleveland Library, the Old English Club of Greater London and two copies to the OESCA Library.
3. All Regional Directors should participate in the Yearbook, highlighting activities in their region during the period, and the President should also provide an article.
4. The Yearbook Editor should submit, for board approval, a monthly report on the status of the advertising receipts as well as projected financial commitments for the next reporting period. A summary of the non-advertising input and page count estimate should be submitted for review.
5. Participation in the Yearbook shall be limited to members of the OESCA and no commercial ad shall be accepted.
6. Advertisements soliciting proposals for the preparation and printing of OESCA Yearbook shall appear in the *Old English Times* and request the following information to be sent to the Secretary: resume of qualifications, firm bid from printer, projected budget, including projected per page cost to advertiser and projected deadlines.
7. The photographs used to illustrate the breed standard in the OESCA Yearbook shall be those of the National Specialty winners for the years covered in that edition.
8. The Yearbook shall include a separate section devoted to three generation pedigrees and shall be strictly for those dogs advertised in that particular Yearbook. The cost of this section shall be underwritten by the OESCA.

9. Member clubs with rescue programs may take one full page ad pertaining to rescue at a rate of 50% of the published rate.
10. The Yearbook will contain a listing of the membership roster for each and every year that the Yearbook covers.

## **II. AWARDS AND TROPHIES**

All Annual Awards shall be presented at the National Specialty Banquet unless specified otherwise, and must be requested with proper documentation at least 60 days prior to that event and subsequent presentation.

### **A. CH FEZZIWIG CEILING ZERO**

1. The OESCA shall award annually the Ch. Fezziwig Ceiling Zero Memorial Award to the member-owned Old English Sheepdog, dog or bitch, which has won an All-Breed Best in Show and which produces the greatest number of offspring attaining a group placement or OESCA National Specialty Best of Breed in that calendar year.
2. The Ch. Fezziwig Ceiling Zero Award shall be "member applied" and in April of the year following the one in which it was earned, applicants shall fill out a form to be found in the *Old English Times* and submit it to the Show Reports and Statistics Chairman.

### **B. JUNIOR SHOWMANSHIP**

1. The OESCA shall annually award the Junior Showmanship Award to both the Open Senior and Open Junior handlers who accumulate the maximum number of points in their classes, respectively.
2. Points for the Junior Showmanship Award shall be compiled on a calendar year basis for wins in junior showmanship competition at AKC licensed point shows based on number of juniors defeated. No extra points shall be awarded for "Best Junior Handlers" at a show.
3. The Junior must have a Junior Membership (or a member of his immediate family must have a Regular Membership) in the OESCA in effect at the time of his or her qualifying points are earned. The effective date of such membership shall, for this purpose, be the date on which the application for membership was received by the Club's Corresponding Secretary, if the membership is a renewal for the calendar year in which the qualifying points are earned by the junior, it must have been renewed by payment of dues received by the Treasurer on or before January 15. No points shall be scored or accumulated by a Junior toward this award during any period in which the Junior or a member of the immediate family was either not a member of the club or was in a status of suspended or lapsed membership.
4. The record of points earned for this award shall be taken from the show results as published in the *Old English Times* and shall be kept by the Chairperson of the Junior Showmanship Committee, who shall annually determine the winner and arrange for the selection of a trophy and its presentation at a suitable club function as soon as possible after the determination of the winner.
5. An annual OESCA award shall be awarded for Best Junior handler overall.

### **C. MEMBER OF THE YEAR**

1. Each year the President may select one or more recipients of the "Member of the Year Award" to be presented at the Annual Meeting in October or the National Specialty Banquet.

### **D. PERFORMANCE EVENTS**

1. Obedience

- a. The OESCA shall adopt the obedience scoring system as proposed by the Trial Reports and Statistics Committee in their April 1983 report. Statistics shall be kept for all OES however, awards shall be presented only to member-owned dogs.
  - b. The OESCA shall present an award at the Annual Meeting or the National Specialty Banquet for any member-owned dog attaining an OTCH or tracking title.
  - c. The OESCA shall annually award certificates to the top ranked member-owned dogs under the Delaney and the First and Foremost obedience ranking systems.
  - d. The OESCA shall annually award certificates to member-owned dogs for the high overall average score and high average scores for each class. The scoring system for the awards shall be based on qualifying scores earned in at least two trials, and the results shall be compiled on a calendar year basis.
2. Herding
    - a. An OESCA certificate for the completion of herding instinct certification, as outlined in the OESCA Herding Instinct Program, shall be presented at the Annual Meeting or the National Specialty. Herding instinct certificates will be issued to OES passing an instinct test upon receipt of test forms. In order to receive an OESCA certificate, the dog must be owned or co-owned by an OESCA member in good standing. The certificates shall bear the name and logo of OESCA, the dog's registered name, registration number, date of test, owner's name and title granted. The Herding Certification chair will provide the list of eligible recipients to the Trophies & Awards Committee chair 60 days prior to the Annual Meeting. (Excerpted from the Herding Instinct Certification Program Manual, pages 2-3.)
  3. Agility

## **E. CONFORMATION**

1. The OESCA shall offer a certificate honoring the top champion producing member-owned sire and dam, to be presented each year at the Annual Meeting or the National Specialty.
2. The OESCA shall offer a certificate honoring (1) the top winning member-owned dog or bitch by all-breed points, and (2) the top winning member-owned dog or bitch by breed points. These awards will be presented at the OESCA Annual Meeting or the National Specialty.
3. OESCA shall offer a certificate honoring the Top Owner-Handler for breed points and Top Owner-Handler for all-breed Points. These awards will be presented at the Annual Meeting or the National Specialty Banquet
4. During the month of June of each year, the Show Reports and Statistics Chairperson shall determine: (1) The top winning dog (Phillips System) member-owned and handled by breed points, (2) The top winning dog (Phillips System) member-owned and handled by all-breed points. Written verification from the OESCA member-owner-handler must be procured prior to the Annual Meeting or National Specialty Banquet.
5. A separate list of the top 25 OES by breed points shall be compiled and published annually in the *Old English Times*.

## **F. REGISTER OF MERIT**

1. The OESCA shall award a Register of Merit Certificate to any member-owned dog which has sired five (5) AKC Champions of record, or any member-owned bitch which has produced three (3) AKC Champions of record. This certificate shall be awarded to the dog or bitch providing that its owner or one co-owner is a member of OESCA at the time the last champion is finished to complete the R.O.M. requirements.

2. The Conformation and Statistics Chairperson shall confirm, in writing, to the Award and Trophies Committee each R.O.M. award to be awarded at the next Annual Meeting or the National Specialty Banquet. This shall be done no later than 60 days from the date that the award is to be presented.
3. After certification of the award, the Conformation and Awards Statistics Chairperson shall mail a postcard to each recipient of the Register of Merit stating that his or her award will be presented at the next OESCA Annual Meeting or the National Specialty Banquet.

#### **G. SILVER SPOONS**

The Awards and Trophy Chairperson will be in charge of the Silver Spoons. Individuals qualifying for and wishing to purchase spoons should contact the Awards and Trophy Chairperson in writing.

1. The OESCA shall offer for purchase a silver demitasse spoon for American and Canadian championships and obedience Titles. A dog can qualify for more than one spoon. Only OESCA members are eligible to purchase the club's spoon awards, and the purchaser must have been a member in good standing at the time the title was earned and at the time of application (for the award). In the case of a co-owned dog, at least one owner must be an OESCA member, and OESCA member co-owners are eligible to purchase these awards.
2. The OESCA shall charge club members, who are entitled to purchase the silver demitasse spoons, the current cost (2010, \$100. per spoon) plus \$5.00 for postage and handling, for each spoon.
3. The OESCA shall donate one silver demitasse spoon as a trophy for the following member wins only: BOB at the OESCA National Specialty, BOB at each local member-club specialty limited to one (1) free spoon per year, providing that they send their requests in writing to the Secretary and the Trophy and Awards Chairperson. A copy of the premium list stating that the spoon is offered by the OESCA to a member-owned Best of Breed winner must be sent to the Secretary as well as a marked catalog. Upon completion of the show, the local member club secretary shall forward a copy of the marked catalog page indicating the Best of Breed winner. Any unawarded spoons shall be immediately returned to the OESCA Trophy and Awards Chairman. Additional local club show (winners) must pay the current rate for additional spoons.
4. A Silver Spoon may be offered at one supported entry per region each year. The supported entry must be independent of any local OES Club Specialty where a spoon is already offered. There must be a minimum of 10 OES entered, with the Best Of Breed winner being an OESCA member in good standing. If there is more than one supported entry per region, the Regional Director may petition the Board to make additional spoons available. The written request for a silver spoon must be sent to the Regional Director and Secretary who will present it to the Board for approval.

#### **H. TROPHIES**

1. All unawarded regular trophies from OESCA sponsored events should be forwarded to the OESCA Trophy and Awards Chairperson, at the expense of OESCA, for distribution at a future OESCA event. Unawarded trophies from National Specialties that are unique to the event and therefore unsuitable for future award, shall be available for purchase by members of the Specialty Committee or Co-owners of winning dogs if available at an amount at least equal to their cost, provided they are marked "committee memento". Excess trophies from any OESCA event at least 3 years of age and no older than 10 years can be donated for Raffles and/or Auctions of National Specialties at the discretion of the OESCA Trophy Chairman who will choose the trophies to be donated.
2. \$1.00 shall be added to the OESCA National Specialty entry fee in order to cover the cost of engraving the Perpetual Trophies.
3. Due to the value of the OESCA Perpetual Trophies and excessive shipping and insurance costs, these trophies shall not be displayed at any event other than the OESCA National Specialty. Certificates shall be awarded for member owned wins at the OESCA National Specialty Show after OESCA membership has been confirmed.

4. The means for shipping and insuring the Perpetual Trophies to and from the OESCA National Specialty shall be determined by the Trophy and Awards Committee.
5. Each year the National Specialty Chairperson shall provide the Trophies and Awards Committee Chairperson with an official list of winners for the purpose of engraving the club's perpetual trophies. The Trophies and Awards Committee shall maintain a separate record of all names engraved on the club's perpetual trophies.
6. The Trophies and Awards Committee Chairperson shall solicit from appropriate committees the information necessary to prepare the annual awards. This information must be provided to the Trophies and Awards Committee not later than July 15<sup>th</sup> of each year.
7. The committees responsible for determining the recipients of annual awards shall inform the award winners no later than 60 days prior to the Annual Meeting or the National Specialty so that they may be present to receive their awards.
8. For information regarding trophies offered at OESCA Specialties See Addendum A.
9. Ch. Maidstone Debutante of To-Jo Award: The Ch. Maidstone Debutante of To-Jo award shall be offered annually to the top producing member-owned bitch and presented at the Annual Meeting or the National Specialty. It is a non-retireable trophy and the OESCA shall bear the expense of shipping, engraving and insuring the trophy.
10. Banners shall be stored with the perpetual trophies.

#### **I. 25 YEAR MEMBERSHIP PINS**

An award for 25 years of membership in OESCA (not necessarily continuous) shall be available upon written application to the Corresponding Secretary or by checking the appropriate box on the annual membership renewal form. Upon verification of membership by the Vice President, Secretary, or Historian, the member will be notified by mail that the pin will be presented at the next Annual Meeting or the National Specialty.

#### **J. TOP AWARDS**

OESCA certificates shall be offered annually to acknowledge the top champion-producing kennel for the year and the top champion-producing kennel of all-time. In order to receive a certificate, the primary kennel owner must be an OESCA member in good standing. The certificate shall bear the name and logo of OESCA, the kennel name, award received and signatures of the President and Secretary. The certificate shall be awarded to the primary kennel owner.

1. Annual Top Producing Kennel
2. All Time Top Producing Kennel

#### **K. VERSATILITY AWARD**

1. An OESCA member-owned dog that earns AKC Awards in three (3) different areas shall be eligible to receive a Versatility Award. Members may apply for this award by submitting copies of the dog's AKC registration and award certificates earned through the AKC to the Trophy and Awards chairperson 60 days prior to the Annual Meeting. The awards will be presented annually in the form of a certificate bearing the award name, dog's name, registration number, fields of accomplishment and the OESCA name with logo.
  - a. Any eligible title earned from the AKC and/or a Canine Good Citizen Certificate.
  - b. An OESCA member whose dog earns a Versatility Award is entitled to a reduced rate ad in the *Old English Times* at a rate of \$12.50 for a quarter page.

### **III. CLUB EVENTS**

#### **A. BIDDING TO HOST EVENTS**

1. All "letters of intent" and "bids" to host an OESCA event must be supported and signed by a minimum of five (5) non-related OESCA members.
2. Bids to host an OESCA event must include, at minimum, the proposed dates, general location, chairperson and treasurer. Although this is not necessary for "letters of intent", it is understood all of the above conditions and guidelines prevail for "bids".

#### **B. COMMITTEE AND RESPONSIBILITIES**

Any member receiving money owed to the OESCA must send the money to the OESCA Treasurer no later than 30 days from receipt.

1. The chairperson for all OESCA sponsored events shall be an OESCA member. In the case of the National Specialty, the respective Regional Director shall serve as assistant chairperson.
2. The OESCA event treasurer shall be an OESCA member.
3. Each National Specialty Committee Chairperson is required to purchase the **AKC Show/Trial Manual** (Red Book) for the use by the specialty committee for that year. The cost of the **Manual** shall be submitted as an expense for the event.
4. The OESCA National Specialty Show Committee shall make arrangements to videotape the Specialty at a cost not to exceed \$500.00. All original tapes shall be the property of OESCA.
5. One marked copy of the National Specialty catalog shall be sent to the OESCA Trophy Chairperson, within 30 days of the event, for the purpose of providing accurate information for the engraving of the Perpetual Trophies.
6. One marked copy of the show catalog shall be sent to the Editor of the *Old English Times*, two marked copies shall be sent to the Historian/Librarian. One marked copy and all excess catalogs shall be sent to the Information Materials Chairperson.
7. Each OESCA National Specialty Show Committee, as duly selected each year according to the **OESCA Policies and Procedures Manual** and the **OESCA Guidelines for the National Specialty Show**, may adopt and use a word(s), name, symbol, or device, or any combination of these, hereinafter called its "MARK", to identify the National Specialty being conducted by that Committee for the purpose of distinguishing each National Specialty Show from previous and subsequent National Specialty Shows. Such adoption and actual use of such "MARK" by each respective National Specialty Show Committee shall cause such "MARK" to become its property. It shall therefore be the policy of OESCA that only individuals/businesses /corporations/others duly authorized in writing by each respective National Specialty Show Committee shall be able to use that Committee's "MARK" for any purpose during or after the National Specialty Show for which such "MARK" is adopted and used by the Committee.
8. All OESCA sponsored matches, supported events, and specialties shall offer obedience and junior showmanship classes.
9. Telephone calls made by chairpersons for the National Specialty and the Annual Match to judges approved by the AKC to judge that event, for the purpose of determining travel arrangements and accommodations, shall be accepted for reimbursement.

#### **C. DATES**

1. All dates considered for an OESCA National Specialty shall neither conflict with a date established for three consecutive years of a specialty show of any member club within the same region or contiguous to that region within 1000 miles (by line of sight) nor be held within five days of such specialty show

unless mutually agreed upon by the National Specialty Committee and the local member specialty show committee.

2. In accordance with OESCA Bylaws, the Annual Meeting shall be held on a date from September 15 through November 12 in conjunction with the Club's specialty show if possible at a place, date and hour designated before the first of May of each year by the Board of Directors.

#### **D. FINANCIAL REPORTS**

1. The chairperson for each OESCA sponsored event shall be required to submit for Board approval, budget forecasts covering the anticipated income and expense. These reports shall be submitted 6 months and 2 months prior to the event, except in the case of the National Specialty, when the forecasts must be received 8 months and 6 months prior to the Specialty. These forecasts should be submitted to the OESCA Treasurer, and should include copies of all supporting contracts and agreements signed on behalf of the OESCA. Following the event, all outstanding bills and income are to be turned over to the Treasurer no later than 120 days from the event.
2. All funds solicited in connection with OESCA sponsored events are to be administered by the chairperson of the event, approved by the OESCA Treasurer, and accounted for within 120 days of termination of the event and no separate regional reserves are to be maintained.
3. Following an event, all outstanding bills and income, including all vouchers, receipts, bank statements, canceled checks, etc., are to be turned over to the Treasurer no later than 120 days after the event and a full report submitted to the Board at that time.
4. Where applicable, seed moneys shall be allocated as follows:
  - a. National Specialty \$3,000.00
  - b. Annual Meeting/Match \$750.00
  - c. Other Events - to be negotiated depending on scope of activity.
5. In the case of the National Specialty, an initial \$1,500.00 advance shall be made upon request of the Show Chairperson through the respective Regional Director/Assistant Chairperson and an additional \$1,500.00 shall be advanced upon submitting rational justification, and receiving board approval. Additional money may be approved upon the submittal of an additional budget. In the case of the Annual Meeting and Match, an initial \$500.00 shall be advanced after receiving board approval of the initial budget and an additional \$250.00 shall be advanced upon board approval of the next progress budget.
6. The Regional Director/Assistant Chairperson shall require monthly reports including a current budget and forecast, and indicating the status of show site, accommodations and reservations, banquet trophies and trophy fund and an outline of any problem areas. A report at eight months and six months preceding the Specialty shall be distributed to the entire Board for review, and the OESCA Treasurer is to receive a copy of all contracts and agreements signed on behalf of the OESCA.
7. In the case of the Annual Meeting/Match, and any other OESCA sponsored event, the respective Regional Director shall act as coordinator with the host group and all seed money requests shall be made through him/her. Reports at six months and two months, as outlined above, shall be required and forwarded to the board as well as the final report within 120 days of the event.
8. 10% of the profits from the National Specialty, should there be any, up to a maximum of \$500.00 will be donated to an Old English Sheepdog rescue entity or Health and Research as designated by the local club host or group.

#### **E. JUDGES**

1. Judges for the National Specialty Breed and Puppy Sweepstakes classes, and the Annual Match, shall be selected by a vote of the entire Club membership (only those eligible to vote may submit names for inclusion on the ballot). Nominations shall be solicited via the March issue of the *Old English Times* and returned to the host Regional Director who shall determine the top five (5) eligible, available nominees. The Regional Director shall submit those five (5) persons eligible to judge to the

Corresponding Secretary who shall place these names on the annual ballot for final selection by the membership. No person shall be eligible for nomination to judge one of the above classes who has judged that event in either of the prior two years, or who has judged that event on the previous occasion it was held in that region. Ineligible persons shall be so indicated on the nomination request form in the March *Old English Times*.

- a. The *Old English Times* editor will place a request on the December *Old English Times* bulletin board along with direction to the Web Site asking anyone who is interested in judging Sweepstakes/Match at the National Specialty or Sweepstakes/Match at an Independent Specialty write an essay of 250 words or less on "Why you are qualified to judge Sweepstakes/Match to be published in the April issue of the *Old English Times*. There will be a disclaimer: For OESCA members only.
  - b. In addition, if the Specialty Committee desires, they may submit up to three (3) names for the judge of the regular classes and up to three (3) for the sweepstakes judge to be added to the judge nominees list. These names must be submitted by the same deadline as required for member-nominated candidates. If this occurs, the top three (3) nominees from the membership and those from the Specialty Committee shall total six (6) candidates.
2. The Regional Directors are required to send a report to the Secretary tallying all judge nominee votes received by them. This report and the judge nominee ballots shall be held for six months, after which time both the report and the ballots shall be discarded.
  3. Nominated judges are to be asked, in writing, for permission to have their name placed on the ballot. They are to be advised that should they be selected as conformation or sweepstakes judge they cannot accept an assignment to judge Old English Sheepdogs anywhere on the North American continent for a period of six months prior to the date of the Specialty.
  4. Sweepstakes, Breed and Match judge nominees whose names are placed on the annual ballot shall be asked to submit to the Corresponding Secretary by June 15th, a resume of not more than 250 words detailing experiences in breeding, showing and judging for inclusion in the annual ballot sent to OESCA members.
  5. The conformation judge is to be informed when accepting the assignment that he or she is to pay all expenses relating to their assignment out of their own pocket. They shall be reimbursed after the assignment upon submittal of proper receipts. Reimbursement shall not exceed a combined total of \$1125. for OESCA members and \$1500. for non members for expenses and/or judging fee.
  6. OESCA members who are selected and approved to judge the OESCA National Specialty show shall not be permitted to profit from such assignment but shall be reimbursed for documented expenses up to a limit of \$1125.
  7. If the Specialty breed judge is not approved to judge junior showmanship, the judge shall be selected by the Specialty Show Committee and shall receive up to \$50.00 for fees and expenses.
  8. If for any reason the judge who received the greatest number of membership votes is unable to accept or fulfill the assignment, the next highest person to receive membership votes shall be contacted by the host Regional Director and offered the assignment. If necessary this process shall be repeated through the entire list of nominees on the ballot. If none of those judges can fulfill the assignment, the Specialty Show Committee shall select the judge. Tie membership votes shall be broken by vote of the committee.
  9. The OESCA Board shall not approve, and shall not submit to AKC for approval, to judge any OESCA sponsored event the name(s) of persons who have solicited such assignments or have allowed members of their address to do so in their behalf.
  10. The Obedience judge, Agility judge, and Herding judge for the National Specialty shall be selected by the Specialty Show Committee and may be reimbursed for expenses up to a maximum of \$150.00.

11. At the judge's discretion, up to 10 Awards of Merit may be given at the National Specialty to individual specimens in intersex competition. These awards shall be given after the selection of Best of Breed and Best of Opposite Sex. Winners Dog and Winners Bitch shall not be eligible for this award as their extraordinary merit will have already been recognized.

## **F. LOCATIONS**

1. The major annual event sponsored by OESCA, the National Specialty & Annual Meeting shall be rotated through the Eastern, Southern, Central, Great Plains and Western regions of the Club.
2. The location of the National Specialty and Annual Meeting/Match within a region shall be determined by a vote of the entire membership based on the bids received to host the event.
3. It shall be the responsibility of the host Regional Director to poll his/her region for "letters of intent" and "bids" to host the Annual Meeting/Match two years prior to that event.

## **G. REGIONAL EVENTS**

1. OESCA regional supported entries should be limited to two events per region per year. These events should be well-distributed within the region, with preference given to local clubs which have not yet hosted a regional event. These events should be scheduled three months and 300 miles apart when practical. No OESCA funds will be used for these events.
2. Each Regional Director should organize at least one regional event per Club year.
3. The Regional Directors shall inform the members of their region of upcoming supported entries and the details that relate to them by their regional newsletter and may also inform the membership as a whole via the *Old English Times* and the Website.
4. In the event there is no host local club, the Regional Director shall poll the region to determine who shall be the Sweepstakes judge. In the event there is a host local club, the local club shall, by vote of the club members, select the Sweepstakes judge and Breed judge if the opportunity is made available.
5. No two OESCA events shall be sponsored simultaneously within the same club region.

## **H. ADVERTISEMENTS**

1. The OESCA Specialty Show Committee is authorized to permit the selling of non-breed related advertising in the show premium list, subject to AKC approval
2. Breed advertisements in the OESCA National Specialty catalog shall be accepted from OESCA members only. Commercial advertisements not in conflict with our Code of Ethics shall also be accepted.

## **I. TOP 20**

1. The Top 20 is a self sustaining entity. All advertising, banquet room, grooming space, etc. will be paid for by the Top 20 committee with no accounting or special reporting back to the board. No Club funds will be provided for this event. All OET ads will also be paid for from this committee.

## **J. SEMINARS**

1. The OESCA shall sponsor a health seminar in conjunction with the OESCA National Specialty. Speakers fees and expenses shall not exceed \$2,000.00.
2. OESCA sponsored educational seminars shall not be canceled as long as there are any persons registered to attend the event.

#### **IV. MEMBERSHIP**

##### **A. APPLICANTS**

1. All applicants for membership in the OESCA shall be placed on the mailing list for the *Old English Times* while their applications are being processed.
2. All requests for membership applications shall be sent the Informational Materials Packet, a copy of the Club's Bylaws, stamped "Revised and Approved by the American Kennel Club, August 2005", a copy of the article: *Buying and Owning an Old English Sheepdog* and the Code of Ethics along with the application form.
3. OESCA membership applications and dues renewal postcards shall include a means for members to indicate their interest in the breed as being conformation, obedience, pet, herding, agility or rescue.

##### **B. DUES**

1. Dues shall be payable upon application for membership and shall be due annually thereafter no later than November 30th of each year. During the month of August, the Treasurer shall send to each member a statement of dues for the coming year. If dues are not paid, including those postmarked, by November 30<sup>th</sup> of each year, the member will be dropped from membership and must reapply. Dues will be accepted via PayPal to the Treasurer and the following will be the service fees (additional charge). US members \$3.00, Foreign members \$4.00 per household.
2. The dues notification shall provide a means for voluntary Rescue fund donations and Health and Research fund donations.
3. A space for the 25 Year Membership pin request will be placed on the dues notice form.
4. Effective 9/15/08 the US members will all pay a MANDATORY fee of \$10. for First Class mailing of ALL Club publications. This will be in addition to the dues. This is a reduction of \$5. for those previously paying for First Class. This will ONLY affect U.S. residents. All foreign and Canadian mailings will remain at the same rate as 2007.
5. The Roster will be printed every other year. In the years it is NOT published the Corresponding Secretary will send to the members an addendum with all the changes not included in the current Roster. (Note: The Board decided we must publish it every year and is currently looking for a better price for printing.)

##### **C. FILES**

1. Applications, sponsoring letters, etc. for lapsed members should be retained in an inactive file.

#### **V. FUNCTIONS AND RESPONSIBILITIES**

Any members leaving a position in the Old English Sheepdog Club of America shall have 90 days to apply for reimbursement of money owed.

##### **A. BOARD OF DIRECTORS**

1. All postage and office supplies related to one's position or special project as a member of the Board of Directors shall be reimbursed when substantiated by receipts sent to the Treasurer.
2. The Corresponding Secretary shall provide non-personalized envelopes for all directors and committee chairpersons and only officers and the Director at Large shall be reimbursed for personalized envelopes.

3. All officers and chairpersons shall forward all OESCA material in their possession to their successor within 30 days of the completion of their term in office.
4. Teleconference Board meetings are held at the discretion of the Club President. All teleconference meeting will be treated as attended Board meetings according to AKC rules.
5. The use of facsimile machines are acceptable for signatures according to AKC rules.

## **B. VICE PRESIDENT**

1. The Vice President shall distribute a quarterly local club newsletter to all Old English Sheepdog specialty clubs, directed towards local club activities and to solicit agenda items for board meetings.
2. All specialty giving local clubs must receive OESCA permission (AKC Rule Chapter 5, Section 1 2) by submitting a written request from their Secretary to the OESCA Vice President at the time application is made to the AKC. The Vice President shall copy the OESCA Secretary on a letter granting permission that is to be sent directly to the AKC, with a copy sent to the local club Secretary.

## **C. SECRETARY**

1. All proposals to the board may be held 10 days from the date on the motion, before a vote is submitted. This is to allow comments to be circulated among the members, each member being responsible for mailing his/her comments to all other board members and the President, this vote on proposals will be done on each item presented except the Teleconference Meetings, which stand as regular Board Meetings with only the members present being allowed to vote.
2. The Secretary will send the APPROVED minutes to the webmaster and the OET Editor for inclusion in the appropriate medium.

## **D. CORRESPONDING SECRETARY**

1. The Corresponding Secretary shall send to the President, Treasurer, Secretary, and the Editor of the *Old English Times* the names of all new applicants on the first of each non *Old English Times* publication month.
2. The OESCA membership roster shall be prepared by the Corresponding Secretary to include an alphabetical listing of members and a zip code sort with the names of the members. The local club representatives from each member club and rescue coordinators will also be included in the roster of member clubs.
3. The Corresponding Secretary shall automatically provide each Regional Director with a set of mailing labels for their respective region every six months or as requested.
4. The Corresponding Secretary shall forward a copy of each year's roster to the Historian/Librarian to become a permanent part of club records.
5. Each membership division -- household, individual, junior, and club -- is entitled to only one copy of the Roster as a member benefit. A charge of \$10.00 will be made for extra copies, which may be ordered from the Corresponding Secretary. This purchase privilege is for members only.
6. A copy of the Bylaws, Code of Ethics, and the article *Owning and Buying an Old English Sheepdog*. be sent to applicants either with the application forms, if requested of the Corresponding Secretary by the applicant, or with the notification of publication that is sent upon receipt of the completed application.
7. The Corresponding secretary will submit quarterly bills for a postage meter to the Treasurer (current 2010 cost is \$154. per quarter). Any increase will be automatic. Postage meter has a weigh scale.

## **E. TREASURER**

1. The Treasurer shall submit an e-mailed or written report, no less than every two months, to the board detailing all receipts and disbursements for that period.
2. The Treasurer shall submit annually a statement of income and expenses, as well as the operating statement, along with the Treasurer's Report.

3. The Treasurer is authorized a current ceiling of \$200 to which he/she may pay for documented bills, excluding specific board approved expenditures.
4. The Treasurer shall make a financial report, no less than quarterly, to the membership via the *Old English Times*.
5. After the second delinquent payment notice, the Treasurer shall send a letter to any member in arrears to the OESCA notifying them that they are no longer a member in good standing. Subsequent payment must be made within 30 days of receipt of the letter to satisfy the debt and remain in good standing.
6. The Treasurer shall provide the Corresponding Secretary with a complete listing of all members whose dues were paid on or before November 30. This information will be given to the Corresponding Secretary no later than December 15, so the OESCA roster can be prepared and mailed to the membership by March 15 of each year.
7. The Treasurer shall provide separate accounting for general operations, Hazel Foster Collins, Welfare & Rescue and Savings. The Treasurer is authorized to make such transfers as needed from savings to general operating to cover the deficits in the general operating balances which shall allow the club to be operated in a sound fiscal manor.
8. The Treasurer shall maintain a separate account that shall reflect all income and expenses which relate to the national rescue effort, these funds may be used as seed moneys for fund raising activities in support of the OESCA rescue program.
9. The outgoing Treasurer shall submit as part of his annual report a budget forecast for the upcoming year. It shall reflect the forecast of projected income and expenses in specific operation areas.
10. The Treasurer shall be required to maintain a subsidiary ledger to record all income and expense items by major category, and copies of these subsidiary ledgers are to be included with the Treasurer's quarterly reports.
11. The Welfare & Rescue fund cannot be expended below \$1,000.00 (amount established by the Kenyon donation) except with unanimous approval at a full meeting of the Board.
12. No local checking accounts shall be permitted with the exception of those for the Annual National Specialty and the Annual Meeting and Match Committees
13. For additional responsibilities see IV. B.
14. The Treasurer shall renew on a yearly basis membership in ADOA with the publication mailed to the Legislative Liaison. (2010 cost \$35.)
15. The \$8000. gift from the Mona Berkowitz estate: will be used as an endowment fund for a trophy in memory of the trustor and Momarv Kennels Old English Sheepdogs.

#### **F. AKC DELEGATE**

1. The AKC Delegate shall be required to report to the board after each Delegates meeting detailing actions taken, items for future ballot, and other information necessary to keep the board informed as to happenings at the AKC.
2. The AKC Delegate will be reimbursed up to \$1600 per year (club fiscal year) for Delegate travel expenses. The Delegate will attend at least 2 AKC Delegate meetings per year. The reimbursement for one meeting is limited to \$800. This will take effect 10/09.

#### **G. REGIONAL DIRECTORS**

1. The Regional Directors shall be required to distribute a minimum of two newsletters per club year to members within their region, the Board of Directors and all local clubs, primarily featuring events and activities. They shall be reimbursed for up to three newsletters per Club year.

2. Each Regional Director shall establish communication with each local club within his/her region and attempt to attend one event of each local club per year.
3. Each Regional Director shall be responsible for contacting the Specialty Clubs of his/her region for confirmation of date, location, time and forward to the Vice President for AKC approval.

#### H. COMMITTEE CHAIRPERSONS

1. All Committee Chairs shall receive the *Old English Times* via 1st Class mail.
2. AKC Gazette Columnist
  - a. The Club's columnist shall act as coordinator for the *AKC Gazette* column and may solicit material from guest writers.
3. AKC Legislative Liaison
  - a. The OESCA shall appoint a member to serve as Legislative Liaison to the American Kennel Club. The liaison shall report all pertinent information pertaining to canine legislation to the board and membership as necessary.
  - b. The OESCA shall maintain a club membership in the American Dog Owners Association (ADOA). The AKC Legislative Liaison shall serve as Delegate to ADOA, and it shall be his/her responsibility to duplicate all pertinent ADOA information and forward it to the Secretary and *Old English Times* Editor for circulation and publication as they deem appropriate.
4. OESCA/AKC Breeder Referral
  - a. Advertisements for OESCA Breeder Referral shall contain the address of the OESCA website.
  - b. The OESCA/AKC Breeder Referral Chair shall serve as the AKC breeder referral contact.
  - c. The OESCA Breeder Referral Chairperson will be a non-breeder.
  - d. Anyone who wishes to participate in the OESCA Breeder Directory shall have a signed copy of the current Code of Ethics and a completed OESCA Breeder Referral Information and Consent Form on file with the Breeder Referral Chairperson to demonstrate compliance with the criteria established by the OESCA Board, as published in the June 2006 *Old English Times*.
  - e. The Chair of Breeder Referral will place text ads in Dog Fancy, yearly, 1/2 page, to contain the website and Breeder Referral information.
5. Information Materials
  - a. The OESCA shall offer educational materials available through the Information Committee. Any materials on consignment must be returned to that committee in a timely manner.
  - b. The Information Materials Chairperson shall make the OESCA's information material available for purchase at club events such as the National Specialty and Annual Meeting and Match.

6. Judges' Education

- a. The Chairperson of the Judges Education Committee must be a member in good standing with the OESCA and the AKC. The Chairman must have the same 10-4-2 background the AKC requires to become a judge. The remainder of the committee will be selected from approved OESCA Mentors, and approved by the Board of Directors. An application and criteria to become an approved Mentor can be requested from the JEC Chairperson or OESCA website.
- b. All mailings to judges shall require Board approval before distribution and a copy of each mailing shall be included in the chairperson's annual report for inclusion in the *Old English Times*.
2. All current Board approved JEC materials must be incorporated into any seminar given by an OESCA Board approved Mentor in order for the seminar to be National Club sanctioned.
- d. The JEC Chairperson will provide the Board with a current list of Mentors periodically.

7. National Specialty Coordinator

- a. The National Specialty Coordinator shall keep information and data on prior OESCA National Specialty shows and shall advise and provide guidance to each year's show chairman. The National Specialty Coordinator shall attend ALL teleconference meetings of the committee to facilitate the events completion.

8. Rescue

- a. A cooperative local club *Dog World* ad shall be coordinated by the Rescue Chairperson, when feasible. Payment must be received prior to publication of the ad and member local clubs may consider this a reimbursable expense for matching club funds.
- b. All reimbursable welfare & rescue expenses are to be paid from the Rescue account and local clubs shall obtain approval from the Rescue Chairperson for all expenditures for which they intend to submit a reimbursement receipt.
- c. The Rescue Chairperson may be reimbursed from the Rescue account for telephone calls directly related to the work of the committee.
- d. The Rescue account will be handled by The National Rescue Chair and the Treasurer. All checks will be disbursed by the Treasurer and listed in a separate report under RESCUE by the Treasurer. An EXTERNAL audit will be done. The Chair must approve all disbursements prior to the Treasurer writing checks.

9. Webmaster

- a. The official OESCA domain name is "oldenglishsheepdogclubofamerica.org"
- b. Any information that is to be placed on the official OESCA Website must be directed to the Webmaster.
- c. The Website policies are listed in the job description.
- d. The article *Buying and Owning an Old English Sheepdog* be placed on the Website under Breeder Referral first with the Breeder Referral Disclaimer next to stand out by color or text.

- e. The website will contain a page devoted to Juniors.
- f. Any website in the public domain that represents OESCA, Inc. MUST be owned by the Old English Sheepdog Club of America, Inc. and that any website representing the Old English Sheepdog Club of America, Inc. MUST be hosted on a server that is approved by the OESCA, Inc.

10. Health Committee:

- a. The Health Committee will arrange a seminar in conjunction with the National Specialty. The Committee will work with the National Specialty committee to arrange a time and place. Site, presentation material duplication/printing and hospitality costs will be paid from OESCA operation funds NOT to exceed \$450 per seminar with receipts required (in 2008 dollars). This does NOT include speaker's costs. If a speaker is funded the Health Committee may request in advance of a final commitment to the speaker an additional amount with justification.

11. Foundation Committee

- a. The Foundation Committee has been formed to generate a policy, by laws, etc. for an OES Foundation to benefit OES. This is a work in progress during 2010.

12. New Member Committee

- a. Representatives will be solicited from each of the regions.

**I. REPORTS OF OFFICERS AND COMMITTEE CHAIRPERSONS**

1. All officers and committee chairpersons shall submit written reports related to their committees to the Secretary and President on or before March 15 and September 15 of each year. These reports shall be published in the June and December Old English Times respectively.
2. All officers and committee chairpersons shall include an inventory of club properties in their possession at the close of each year as part of their annual report which will be published in the December *Old English Times*.
3. Upon assuming their responsibilities, committee chairpersons, with the exception of the National Specialty Show Chairperson, shall be provided with a financial guideline stating that all expenditures over \$100.00 must be submitted for approval prior to incurrence of the debt. In addition, all requests for reimbursement of funds expended on behalf of the OESCA amounting to less than \$100.00 must be supported by a receipt.

**J. CHARITABLE CONTRIBUTIONS**

1. The OESCA shall endeavor to make a charitable contribution up to \$5,000.00 annually for research benefiting our breed. The Health and Research Committee Chairperson shall include, as part of his/her annual report to the board, a list of worthy recipients for board consideration, developed from membership input.
2. The OESCA shall invest the principle amount of \$10,000.00 (known as the Hazel Foster Collins Bequest) into an insured high-yield interest bearing account. No more than 90% of the annual interest earned by the Hazel Foster Collins Fund shall be withdrawn and used for education, welfare and canine research. The actual use/receipt is to be determined yearly by the Board of Directors, not a mail ballot. All donations made by the OESCA from this fund shall be made in the memory of Miss Hazel Foster Collins.

**K. LOCAL CLUBS**

1. Two sets of the membership mailing labels shall be made available at no charge exclusively to local member OESCA clubs who request them, for the purpose of advertising and promoting club activities. They shall be offered at a cost to nonmember local clubs.
2. The OESCA Board, through the Vice President, shall request notification at least one year in advance of all planned local club point show activity, and reserves the right to request changes in scheduling if two local club events fall within two months or 100 miles of one another, and cancellation of any activity which fails to conform to these guidelines.
3. The OESCA shall reimburse one-half expenses (not to exceed \$100.00 per year for each local member club) for expenses incurred by such local member clubs for educational projects pertaining to Old English Sheepdogs. This program shall be administered by the Vice President upon written application which must include authenticating documentation (i.e., copy of canceled checks) and reimbursement shall be made from OESCA general funds.
4. The combined total of matching funds and reimbursement provided to, or on behalf of, a local member club shall not exceed \$100.00 (one hundred dollars) for each OESCA club year.
5. All requests for matching funds must be made to the Vice President within six months of the date from which the expenses were incurred.

#### **L. NOMINATING COMMITTEE**

1. The Nominating Committee shall proceed using the Nominating Committee Manual as approved by the Board of Directors on October 13, 2001.
2. The Nominating Committee shall set guidelines and make suggestions for resumes of candidates regarding their qualifications, ambitions for the office they seek, and length of resumes, explaining such guidelines would give those unfamiliar with the kind of resume expected a more equal opportunity to present himself/herself to the membership.
3. A disclaimer shall appear on the resumes for the office in OESCA stating that "it should be understood that material appearing herein does not necessarily constitute an endorsement of the subject matter by the club".
4. In selecting the Nominating Committee members and alternates, the board shall use a weighed vote: 1 count for each member vote and 1/2 count for each alternate. Total count determines the makeup of the committee.
5. All candidates for office shall be informed that at least two regularly scheduled board meetings shall be held, and most Board business is handled via email and includes teleconferences at the request of the President, and that in accepting the nomination they thereby indicate their willingness to attend those meetings and communicate in this manner. All communication expenses and travel expenses will be the responsibility of each individual Board member and are not reimbursable.

#### **M. LENDING OF CLUB PROPERTY**

1. The OESCA audiovisual tapes/DVDs shall be made available to members or member local clubs who shall pay for postage and insurance and shall return the tapes within two weeks of use. Non OESCA members or clubs may borrow the tapes/DVDs at the discretion of the Audio Visual Chairperson, and subject to a \$10.00 rental fee. Requests for tapes/DVDs must be accompanied by a refundable \$25.00 deposit.
2. The OESCA Librarian shall be authorized to circulate duplicate material to members requesting such material, to be accompanied by a \$25.00 deposit for each item requested.

#### **N. PETITIONS**

1. One person representing petitioners and one person designated by the OESCA Board to present the opposite position, shall be allowed to submit one 8-1/2" x 11" type-written page, constituting a statement of rationale, to be mailed with the ballot for the petition (with the exception of petitions for Honorary Membership and nomination by petition).
2. Both parties shall be offered the opportunity to submit a rebuttal limited to one 8-1/2" x 11" typewritten page, to be mailed with the ballot for the petition.
3. The Secretary shall notify the petitioner and board designated representative to submit a statement of rationale within 15 days. Upon receipt of that statement, the Secretary shall send a copy to the opposing side with their rebuttal to be returned to the Secretary within 10 days.

#### **O. LOGOS**

1. All OESCA logos are the exclusive property of OESCA and may not be used for other than club purposes without the express permission of the Board of Directors.

#### **P. DEATH**

1. When notified of the death of an OESCA member, non-member partner, child or parent the Corresponding Secretary will send a Sympathy card from the Club.

#### **Q. LIFETIME ACHIEVEMENT AWARD**

1. The following were nominated for Lifetime Achievement Awards by the sitting Board of 2007:  
Annie Raker: Companion Events  
Hugh Jordan: Conformation Events  
Barb Diaz: Performance Events

**R. EUKANUBA AWARDS/SHOW**

1. Medallions will be purchased for the Eukanuba show (\$125..) for 2010.
2. Up to \$250 per year is available for the Eukanuba booth from Club funds with receipts submitted to the Treasurer. In 2008 the reimbursement was increased to \$600 for THAT year with up to \$100 additional for 2009, using the same theme and equipment.
3. Guidelines are available for the Meet the Breeds booth at the Eukanuba show. These Guidelines were developed by Donna Busby and Jane Dempsey after the successful booth in 2007 prepared by Donna.

## ADDENDUM A

### TROPHIES OFFERED AT OESCA NATIONAL SPECIALTIES

Section II. H. 8.

#### **THE FOLLOWING TROPHIES ARE OPEN TO DOGS OWNED OR CO-OWNED BY MEMBERS IN GOOD STANDING OF THE OLD ENGLISH SHEEPDOG CLUB OF AMERICA ONLY:**

All trophies listed as perpetual trophies have been in competition prior to September 9, 1952, and cannot be won outright. Trophies which may be retired through multiple wins are so listed, along with the conditions for their retirement. All perpetual and multiple win trophies must be returned to the Secretary of the Old English Sheepdog Club of America immediately after awards have been presented and pictures taken. After certification by an authorized official of the Old English Sheepdog Club of America that the conditions for the retirement of a multiple win trophy have been met, said trophy shall be returned to the permanent possession of the certified winner. A certificate shall be awarded to the winners of all perpetual and multiple win trophies.

#### **BEST OF BREED**

The Old English Sheepdog Club of America offers as a perpetual trophy the Club's Challenge Cup (Sterling Silver Punch Bowl) for Best of Breed. The Cup is offered for competition at all Specialty Shows of the Old English Sheepdog Club of America.

The Old English Sheepdog Club of America offers a club sterling silver demitasse spoon for Best of Breed. Eight or more dogs of different ownership must compete. (Husband and wife shall count as one owner).

#### **BEST OF OPPOSITE SEX TO BEST OF BREED**

Mr. & Mrs. Louis Baer offer as a multiple win trophy the Ch. Bonnie Blue of Saltbox Memorial Trophy (SP Dublin Bowl) through the Old English Sheepdog Club of America at its Specialty Show for the Best of Opposite Sex to the Best of Breed. This trophy is offered for permanent possession after being won three times by the same owners, not necessarily with the same dog.

#### **BEST OF WINNERS**

Tenacre Kennels offers as a perpetual trophy the Tenacre Kennels Trophy (Sterling Silver Sheepdog Statue on Pedestal) for the Best of Winners. The trophy is offered at all Specialty Shows of the Old English Sheepdog Club of America.

#### **WINNERS DOG**

The Midlands Old English Sheepdog Club of England offers as a multiple win trophy the Midlands Old English Sheepdog Club Trophy (cut crystal decanter with two glasses). For permanent possession it must be won three times by the same owner, not necessarily at consecutive shows.

#### **WINNERS BITCH**

Mr. & Mrs. Jack Lesslie offer as a multiple win trophy the Ch. Fezziwig Bonny Blue Flag Memorial Trophy (SP Wine Cooler) through the Old English Sheepdog Club of America at its Specialty Shows. This trophy is offered for permanent possession after being won three times by the same owners, not necessarily with the same bitch

#### **BEST BRED BY EXHIBITOR IN REGULAR CLASSES**

Ann James Frelander offers as a multiple win trophy the Caj Haakansson Bred-By Exhibitor Memorial Trophy (silver chased bowl). This trophy is awarded to the Best Bred-By Exhibitor Dog or Bitch from the regular classes at the annual National Specialty Show of the Old English Sheepdog Club of America. For permanent possession it must be won three times by the same owner, not necessarily at consecutive shows.

#### **FIRST IN AMERICAN-BRED DOG CLASS**

The Old English Sheepdog Club of America offers as a perpetual trophy the Robinson Hitchcock Memorial Trophy (Sterling Silver Bowl) for first in the American-Bred Dog Class. The trophy is offered for competition at all Specialty Shows of the Old English Sheepdog Club of America. To be awarded, three or more dogs must compete.

### **FIRST IN NOVICE BITCH CLASS**

Tenacre Kennels offers as a multiple win trophy the Tenacre Kennels Trophy (Sterling Silver Tray) for the Best Bitch in the Novice Class at the Specialty Show of the Old English Sheepdog Club of America. To be awarded two or more bitches must compete. This trophy is offered for permanent possession after being won five times.

### **FIRST IN AMERICAN-BRED BITCH CLASS**

Willinez Weather Kennels offers as a perpetual trophy the Reginald F. Mayhew Memorial Trophy (Sterling Silver Cup) for the first in the American-Bred Bitch Class. The trophy is offered for competition at all Specialty Shows of the Old English Sheepdog Club of America. To be awarded, three or more bitches must compete.

### **JUNIOR SHOWMANSHIP**

The Gompertz family offers as a multiple win trophy the Junior Showmanship Challenge Trophy (bronze figure). It is awarded to the highest ranked junior handler at the annual National Specialty Show of the Old English Sheepdog Club of America. For permanent possession it must be won three times by the same handler. Wins must occur in one of the two categories and need not be consecutive.

### **BEST VETERAN**

Jim & Grace Caplan offer the CH Canterbury's Critic's Choice Memorial Trophy (silver-plated wine cooler) to be awarded to the Best Veteran Dog or Bitch from the veteran classes at the annual National Specialty Show of the Old English Sheepdog Club of America. A multiple win trophy, for permanent possession it must be won three (3) times by the same owner not necessarily with the same dog nor at consecutive Old English Sheepdog Club of America National Specialties.

### **HIGHEST SCORING DOG IN THE REGULAR CLASSES**

-- Keith and Maureen Clark rededicate this trophy to also honor Brightcut Lewis and Clark, UD, RAE2, PT who achieved his third OESCA specialty win in 2008. This multiple win trophy, originally donated by Betty Fast and David Hadden, Bluecaleb OES, is named the Can. Ch./OTCh. Somebuddy Stole Your Thunder, Am. UD Memorial Trophy (Crystal and Oak) is for the highest scoring dog in the regular classes. The trophy is offered for competition all specialty shows of the Old English Sheepdog Club of America. This trophy is offered for permanent possession after being won three times by the same owner/owners, not necessarily with the same dog nor at consecutive shows.

### **HIGHEST SCORING DOG OVERALL**

The friends of Jean TeWinkle offer as a multiple win trophy the TeWinkle Memorial Trophy (bronze figure). This trophy is awarded on an annual basis to the Highest Scoring OES in Obedience Overall. For permanent possession it must be won three times by the same OESCA Member Owner at consecutive shows.

### **OESCA PERFORMANCE PROGRAM**

1. PERFORMANCE DOG BRONZE, SILVER, GOLD & PLATINUM
  - a. Open to all OESCA member owned or bred Old English Sheepdogs, past or present.
  - b. All awards are earned on a point system, as follows. Points earned in each performance category are cumulative. Points will be credited for the highest title achieved in each performance area. Conformation and CGC will not count towards these awards.
  - e. Members must apply for this award by submitting a request by Email or in writing with the name of the award being applied for and the dog's AKC registration number to the OESCA Performance Chairman with a copy to the OESCA Trophy and Awards Chairman at least 60 days prior to the start of the OESCA National Specialty. The Performance Chairman will verify the titles earned with the AKC and notify the Trophy and Awards Chairman who will prepare the award after verification. The awards will be presented annually at the National Specialty Awards banquet in the form of a certificate bearing the award name, dog's name with AKC

titles, owner's name(s), breeder(s) name, registration number, areas of accomplishment and the OESCA name and logo.

- d. An OESCA member whose dog earns a Performance Dog Award at the Bronze or Silver level is entitled to a black & white ad in the OET at a rate of \$12.50 for a quarter page or \$50.00 for a full page within the following year. An OESCA member whose dog earns a Performance Dog Award at the Gold or Platinum level is entitled to a full page black & white ad in the OET at no cost. The Performance Chairman and OET Editor will jointly coordinate the development of one issue of the OET each year with a performance event emphasis to promote OES participation in performance events and to showcase and acknowledge Performance Dog Award recipients. Notionally, this will be the September issue which precedes the National Specialty show and is typically a smaller issue.
- d. A Performance Event section will be established on the OESCA website and edited by the Performance Chairman or his designate. The names and photos of Performance Dog Award winners will be posted in a recognition subsection with permission of the dog's owner/handler. One photo is allowed per dog for the highest award earned.
- e. Recipients of Performance Dog Awards will be identified in the OESCA Yearbook and the OET.

## **2. PERFORMANCE DOG BRONZE REQUIREMENTS**

- a. An Old English Sheepdog must have earned titles in at least 3 of the 5 following AKC performance venues: Agility, Herding, Obedience, Tracking or Rally, with a total of not less than 12 points.

## **3. PERFORMANCE DOG SILVER REQUIREMENTS**

- a. An Old English Sheepdog must have earned titles in at least 3 of the 5 following AKC performance venues: Agility, Herding, Obedience, Tracking or Rally, with a total of not less than 18 points.

## **4. PERFORMANCE DOG GOLD REQUIREMENTS**

- a. An Old English Sheepdog must have earned titles in at least 3 of the 5 following AKC performance venues: Agility, Herding, Obedience, Tracking or Rally. One of these title requirements must be MX and MXJ (or MXP and MJP), UDX, VST, TDX or HX with a total of not less than 24 points.

## **5. PERFORMANCE DOG PLATINUM REQUIREMENTS**

- a. An Old English Sheepdog must have earned titles in at least 3 of the 5 following AKC performance venues: Agility, Herding, Obedience, Tracking or Rally. One of these titles must be a MACH, OTCH, CT or HC with a total of not less than 30 points.

**6. POINT SYSTEM:**

<b>AKC Venue</b>	<b>Points</b>	<b>Titles Earned</b>	<b>AKC Venue</b>	<b>Points</b>	<b>Titles Earned</b>
<b>Agility:</b>	<b>4</b>	NA, NAP, NAJ, or NJP	<b>Herding:</b>	2	HT
	<b>6</b>	OA, OAP, OAJ or OJP		4	PT
	<b>10</b>	AX, AXP, AXJ or AJP		6	HS
	<b>12</b>	MX, MXP, MXJ or MJP		10	HI
	<b>16</b>	MACH		12	HX
				16	HC
<b>Obedience:</b>	<b>4</b>	CD			
	<b>6</b>	CDX	<b>Tracking:</b>	4	TD
	<b>10</b>	UD		10	TDX
	<b>12</b>	UDX		12	VST
	<b>16</b>	OTCH		16	CT
			<b>Rally:</b>	2	RN
				4	RA
				6	RE
				8	RAE